

# USER FEATURE ACCESS MANUAL

## MONITORING TONES

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## EXTENSION TO EXTENSION CALL

The extension numbers are starting from 30 to ....45 depending on the configuration of the system. When one extension user wishes to talk to another extension. The user has to proceed as follows, Lift handset & hear dial tone & Dial Extns. No., Wait for the internal ring tone. Speak when called party answers.

In case of No Reply by the called extension use auto call back on no reply feature

In case of called extension busy use auto call back on busy feature

## CALL TRANSFER (HF EX.)

Any internal or external call received/originated at any extension can be transferred from that extension to any other extension.



Do (Hook Flash) hear feature mode tone and



Dial

number to which you want to transfer the call. Wait for the internal ring tone. If called extension is busy then use the camp on feature. You may then hang up. The call will be transferred automatically. You may wait for an answer to announce the call and then hang up.

Note: In case, the called extension is unattended, the call will return, after predetermined rings for that extension are over, automatically. Before the time out, if user wants to get back that call use Call Pick-up Feature

## RE-DIAL (\* )

Any extension user can repeatedly dial the last number (whether internal or external) without pressing all the numbers again. For this follow the procedure given below.

Disconnect previous call, lift hand set and hear dial tone,



Dial

The last dialed number will be redialed automatically. If again on redial, on outside numbers, the called party is busy, disconnect the line properly so that you don't listen feature tone while disconnecting or else the line will go on hold. The same key `\*` is used for Flash on CO while CO is on hold by extension.

## CONFERENCE

If while conversing with an outside line or an extension you want to arrange for a third party to conference, you may do it the following way.

While conversing with Party A use the Hook Flash, Party A goes on hold. Listen to the dial tone and dial the extension no. of Party B. Speak to party B and hook flash to conference between yourself, party A and party B. The party B can be even a outside party. If party B is busy, hang-off, you will get back ring of party A, if party A is outside party.

## CALL PICK-UP PARTICULAR EXTENSION

If known extension is ringing or to get back the transferred call, this feature allows the user to receive that call at his own extension without physically moving to the ringing extension. Lift the handset of your extension and hear the dial tone and

Dial    and talk the caller.

## ACCESS TO TRUNK LINE (0) (LINE HUNTING)

Access to trunk line is used to make calls from extension through your telephone line.

To make outside call, Lift hand set and listen dial tone,

Dial 

You will get telephone line dial tone and proceed for the external call dialing. In case, you don't get telephone line dial tone, either all telephone lines in `0` group are busy, or your extension is not entitled to use `0` group dialing.

In case all telephone lines in `0` group are busy, use Automatic Call Back on Busy trunk Feature.

## ACCESS TO RESERVED GROUP

One or two lines may be kept reserved for certain extensions and configured for reserved group.

To Access reserved group trunk line and make outside call, Lift hand set and listen dial tone,



Dial

You will get telephone line dial tone and proceed for the external call dialing. In case, you don't get telephone line dial tone, either all telephone lines in '9' group are busy, or your extension is not entitled to use '9' group dialing.

In case all telephone lines in '9' group are busy, use Automatic Call Back on Busy trunk Feature.

## DIRECT ACCESS TO TRUNK LINE

In addition to accessing trunk lines by dialing 0 or 9, it is also possible to access trunk lines directly by dialing the trunk numbers as per the selected model. The exchange can be programmed to provide this facility to certain or all extensions. This feature is also used to get a particular CO on which STD/ISD facility is available. Even implementing this feature the user can get as many groups as Co lines connected to Exchange. To access direct line lift hand set, and on getting system dial tone,



Dial

where Trk is port number of that CO Line.

You will get telephone line dial tone and proceed for the external call dialing. In case, you don't get telephone line dial tone, either that telephone line port is busy, or your extension is not entitled to use that port for dialing.

In case that telephone line port is busy, use Automatic Call Back on Busy trunk Feature.

## CALL PARKING

In case the extension desires to become free temporarily to attend to some important function, using this feature makes the extension free without losing the call. This feature also helps the receiving extension to park (hold) the call in case it is not possible to transfer the call to the desired extension. While talking to the caller, Hook Flash;

Do  and Dial   and Disconnect.



The exchange will remind this extension after 90 seconds to attend to the parked call.

To get back the call lift the hand set and on getting system tone repeat the same procedure.

### CALL CAMP ON

This feature allows an extension to transfer calls even to a busy extension. The transferring extension gets free after using this feature; the call gets transferred/camped on to the busy extension. The busy extension on which the call is transferred (camped on) gets a call waiting tone and can attend the call as soon as he finishes his busy call. However, if this camped on call is not attended within 20 seconds, it returns to the original extension, which has transferred (camped on) the call to the busy extension.

On getting a busy tone while transferring a call to any extension. Do as follows, Hook flash to get back the calling party and again Hook Flash to put on Hold the calling party.

Dial   (which is found busy) and Disconnect (Your extension becomes free).

### PICKING UP A CAMPED CALL (HF ##)

This feature allows the user to attend to calls in rotation, i.e. if the extension is already busy with one call and another call has camped on to his extension, then using this feature, this extension user can park his first call and attend to the second call and vice-versa. You will hear the call waiting tone while talking. Hook flash and

Dial  

First call goes on hold and second call comes through. Finish the call and repeat procedure to get first call. To disconnect either of any call, disconnect that call after finishing talk completely and Dial ## to pick up parked call.

### INCOMING TRUNK LINE QUEUING

This feature enables the user to handle more than one incoming call i.e. in case the extension is classified to attend all incoming calls and is busy with one, then he gets a warning tone of a second call landing on him. The warning tone sound will continue till the operator attends to it or the caller disconnects.

 Dial   and talk to second party.

Note: Normally this feature is useful when you have an operator for the system. In order to make the best use of this feature use call transfer, call camp on, or call parking facilities to attend to the second waiting call.

#### DO NOT DISTURB

If an extension user does not wish to be called, this feature allows the extension to prevent itself from being called. However, the extension user can call others. Lift handset and get dial tone.

Dial    and hang up.


To cancel this feature, Lift handset and hear dial tone.

Dial   and hang up.

#### HOOK FLASH TIMING

The features of your EPABX require the use of a Hook Flash (HF). This is performed by tapping the hook switch of your extension for a period of less than Flash time setted for that extension. Care should be taken not to press the hook switch for more than Flash time when a HF is desired. If the exchange hook switch is pressed for longer than flash time, it will register a "hang up" or "reset". When disconnection is desired care should be taken to press cradle exceeding Flash time or otherwise call will go on Hold and feature tone will be heard (this happens most times when dialed number on CO. is busy and one tries again dialing same number by disconnecting and accessing CO. dials same number so disconnect properly). Some telephone instruments have a built in electronic flash key. It is advisable to use the flash key instead of the hook switch in order to register a "hook flash". This Hook Flash time time is to be setted for each extension individually as per

the Instrument Flash Time or Users normal usage of cradle switch. It can be done as follows; Lift the handset, on getting dial tone,

Dial  and hang up.

Where TT is time in milliseconds X 0.1, i.e. it ranges from 400 to 990 milliseconds means user should dial 40 to 99 for TT.

For example, for 650 mSec,

Dial  and hang up

#### AUTOMATIC CALL BACK ON BUSY EXTENSION (#13)

If the called extension is busy, this feature automatically connects, as soon as the called extension gets free.

After Dialing Extension, On hearing a busy tone, wait for a few seconds, for the dial tone to return then,

Dial  and Hang up.

As soon as the called extension gets free, your extension will ring. Lift handset; you will hear an internal ring tone. Wait for the called party to answer.

To cancel this feature operate as follows, Lift handset, hear system dial tone,

Dial 

#### AUTOMATIC CALL BACK ON EXTENSION NO REPLY (#13)

If the called extension does not reply, this feature automatically connects, as soon as the called extension lifts the handset once. To activate do as follows, On hearing a continuously ring back tone, Hook Flash, listen dial tone then,

Dial  and Hang up.

As soon as the called extension goes offhook and becomes idle, your extension will ring. Lift handset; you will hear an internal ring tone. Wait for the called party to answer.

To cancel this feature operate as follows, Lift handset, hear system dial tone,

Dial 

#### AUTOMATIC CALL BACK ON BUSY TRUNK LINE (#13)

If all/any CO.Jn. Lines are/is busy, this feature informs the user as soon as the CO.Jn. (Trunk Line) gets free. If a user gets a busy tone after attempting to seize any CO.Jn. Line, wait for a few seconds for the dial tone to return or flash to get system dial tone & then operate as follows.

Dial  and Hang up.

Wait for the extension to ring, Lift handset & hear telephone line dial tone and dial the desired external number. If extension doesn't respond in three rings, the auto call-back on CO gets cancelled.

To cancel this feature operate as follows, Lift handset, hear system dial tone,

Dial 

#### CALL FORWARD ON BUSY

This is used when two extension are used by the same user or group of the user sharing two extension. This enables virtual one number assigned to that two extension. To activate the same, Lift handset, listen dial tone and

Dial **# 1 0 Ext** and hang up

where,EXT other extension on which call will come if this one busy. Do same from other extension while entering this extension number from that.

To cancel this feature

Dial **# 1 0 \*** and hang up.

### CALL FORWARDING

The feature allows an extension user to receive calls at any other extension. Lift the handset of the extension to be forwarded (diverted) and,

Dial **# 1 1 Ext** and disconnect.

Ext is extension No to which calls are to be diverted.

To Cancel this feature, Lift handset, listen dial tone,

Dial **# 1 1 \*** and disconnect.

### FOLLOW ME

Incoming calls can be made to follow the extension user. In other words, the extension user can use any extension to receive incoming calls directed at his original extension. Lift handset where user wants to receive calls, hear dial tone.

Dial **# 1 5 Ext PPPP** and hang up.

Where EXT is the No. of the original extension being used and PPPP is that extension's password. All calls for that extension will now ring at the extension from where the above code has been dialed.

To cancel this Feature,

Dial  and hang up

Note: After using the Follow Me feature care must be taken to cancel the feature otherwise all calls will be diverted to the other extension, till the feature is cancelled. Personnel Password must be changed from default to use this feature.

#### HOT LINE FOR EXTENSION

This feature used for Boss - Secretary or similar type of set up where one extension user, most of the time, needs to talk to other particular extension user. By activating this the extension user when goes off hook the other extension, if idle, gets rings and both gets connected. To activate this feature, lift handset and, after hearing the dial tone,

Dial  and hang up.

Where ext is extension number where Hotline is required.

The Hot Line feature will get activated as soon as the caller picks up his handset; he need not have to dial any code. Despite this still extension user can make other calls while doing flash when user listens ring back tone and user will get system tone to proceed for other call.

To cancel this feature operate as follows,

Lift handset, hear ring back tone. Wait till the other extension picks up. Hook flash and

Dial 

#### HOT LINE ON EXTERNAL NUMBER

This feature used for external hotline where one extension user, most of the time, needs to talk to other particular outside telephone number. By activating this the extension user when goes off hook the external number is dialed automatically and both gets connected. To activate this feature, lift handset and, after hearing the dial tone,

Dial  and hang up.

Where Trk is Trunk access code and Tel. No. is number where Hotline is required.

The Hot Line feature will get activated as soon as the caller picks up his handset; he need not have to dial any code. Despite this still extension user can make other calls while doing flash when user listens trunk number dialing tones and user will get system tone to proceed for other call.

To cancel this feature operate as follows,

Lift handset, hear ring back tone. Wait till the other extension picks up. Hook flash and,

Dial  and hang up

#### HOT OUTWARD DIALING

This feature used where one extension user, most of the time, needs to make phone calls to outside Tel. numbers. By activating this the extension user when goes off hook the trunk, if idle, gets seized and user gets telephone line dial tone. To activate this feature, lift handset and, after hearing the dial tone,

Dial  and hang up.

Where Trk is trunk access code.

The Hot Line feature will get activated as soon as the caller picks up his handset; he need not have to dial any code. Despite this still extension user can make other or intercom calls while doing flash when user listens telephone line dial tone and user will get system tone to proceed for other call.

To cancel this feature operate as follows,

Lift handset, hear ring back tone. Wait till the other extension picks up. Hook flash and

Dial **# 0** and hang up

#### SETTING OF ALARM CLOCK

Each extension can be pre-set to ring at a pre-determined time. This time can be set in two ways, one is program the complete time and other is program minutes up to 99. in second case extension will get ring after the programmed minutes from current time.

This can be done as follows,

Lift Handset and on getting system dial tone,

Dial **# 1 8 AM/PM HH MNT** and hang up.

where,

AM=0/PM=1

HH=HOURS (2 digits must be used)

MNT=MINUTES (2 digits must be used)

The extension will ring at the appointed time. On lifting the receiver the user will hear music. HH stands for hours MM stands for minutes.

For example, if the alarm is to be set for 3.15 PM then,

Dial **# 1 8 1 0 3 1 5** and hang up.

In case the extension is in use at 3.15 PM the alarm will ring after you go on hook. MM should be rounded off to nearest 0 or 5 i.e. 3.13 to 3.15 and 3.12 to 3.10.

#### SETTING OF REMINDER CALL

This can be done as follows,

Lift Handset and on getting system dial tone,

Dial **# 1 8 2 MNT** and hang up

where,  
MNT=MINUTES (2 digits must be used)

It is similar to alarm call but here instead of time one has to dial minutes from 01 to 99. The extension will ring after that time period is over from when the call was registered.

For example, If you want a reminder call after 30 minutes from now,

Dial **# 1 8 2 3 0** and hang up.

#### REMOTE ALARM OR REMINDER CALL

The alarm of any extension can be set by the extension with programming capability (Refer Programming Manual for the same). This is done in same way as [normal and reminder call](#), but only after inserting extension number on which reminder call is desired before time. This can be done as follows, Lift Handset and on getting system dial tone,

Dial **# 1 8 Ext AM/PM HH**  
**MNT** and hang up.

where,  
Ext=Extension Number where alarm is desired.  
AM=0/PM=1  
HH=HOURS (2 digits must be used)  
MNT=MINUTES (2 digits must be used)

The extension will ring at the appointed time. On lifting the receiver the user will hear music. HH stands for hours MM stands for minutes.

For example, if the alarm is to be set for 3.15 PM for extension 35 then

Dial **# 1 8 3 5 1 0 3 1**  
**5** and hang up.

Note: In case the extension is in use at 3.15 PM the alarm will ring after you go on hook. MM should be rounded off to nearest 0 or 5 i.e. 3.13 to 3.15 and 3.12 to 3.10.

### Setting of Reminder Call

This can be done as follows,  
 Lift Handset and on getting system dial tone,

Dial **# 1 8 Ext 2 MNT** and hang up.

where,

Ext = Extension

MNT = MINUTES (2 digits must be used)

It is similar to alarm call but here instead of time one has to dial minutes from 01 to 99. The extension will ring after that time period is over from when the call was registered.

For example, If you want a reminder call after 30 minutes from now for extension 32,

Dial **# 1 8 3 2 2 3 0**

### Setting of Day for Daily Alarm

This feature is used for getting alarm call everyday or particular days of the week on a fixed time. The day of the week on which the alarm call is to be received can be programmed as follows; Lift handset, on getting dial tone,

Dial **# 1 6 DD C**  
 where DD is day of week serially from Sunday to Saturday (0-6) and C is code for enable (1) or disable (0) alarm on that particular day.

All days can also be programmed similarly by dialing `\* key as a wild character for DD. This is useful when one wants enable for all days except Sunday, by enabling for all days and then disabling Sunday e.g. #16\*1 and #1600.

### SETTING TIME FOR DAILY ALARM

The Day of the week programming is discussed above and now the time for daily alarm can be programmed as follows; This time can be set by lifting the receiver and

Dial **# 1 7 AM/PM HH MNT** and hang up.

where,  
 AM=0/PM=1  
 HH=HOURS (2 digits must be used)  
 MNT=MINUTES (2 digits must be used)

For example, the daily alarm time is 6.30 morning then

Dial **# 1 7 0 0 6 3 0** and

Dial **# 1 6 \* 1** and hang up.

### MEMORY DIALING (GLOBAL DIALING COMMON POOL NOS.)

There are some telephone numbers that all users dial regularly. The exchange can be programmed to memorize 90 numbers and gives them 3 digit codes. Any station can now call these numbers by dialing the appropriate code. The code starts from 700 and ends at 789.

To access the memory number do as follows on lifting receiver and getting system tone,

Dial **7** **N** **N**

Where is NN is memory code for that Tel. number from 00-89.

### PERSONAL SPEED DIALING (PERSONAL MEMORY BANK)

Some station users may have their own set of telephone numbers that they dial regularly. Such stations can be programmed to memorize up to ten telephone numbers which they dial regularly. Whenever the user wants to call any of these numbers he only has to dial the appropriate three digit code (790-799).

In order to store these numbers, you must dial as follows,

Dial **#** **7** **9** **N** **Trk** **Tel. No.** and hang up.

Where N=0 to 9 (prefixed with 79 it becomes the code)

Trk=Trunk Access Code.

Tel. No.= Telephone Number being stored.

To cancel all personnel memory dial, # 7 \*.

Dial **#** **7** **\*** and hang up.

To cancel particular number

Dial **#** **7** **9** **N** **\*** and hang up.

Note: If you store any number on already existing number it will be overwritten.

### DIAL PERSONAL SPEED DIALING

To access the Personnel memory number do as follows on lifting receiver and getting system tone,

Dial **7** **9** **N**

Where is NN is memory code for that Tel. number from 90-99.

#### BARGE-IN (# EX)

If an extension is found busy, this feature allows the caller to interrupt the conversation of the busy extension. The feature can be used with or without a warning tone depends upon the level configured for extension. To use this feature operate as follows,

Lift handset, Dial Extension No. and on hearing a busy tone, disconnect. Lift handset and hear dial tone, then

Dial **#** **Ext**

and Wait for one second (If the feature is with a warning tone you will hear the same and if without a warning tone you will not.), Interrupt conversation.

#### WALK-IN CLASS OF SERVICE (#2 EX UUUU)

Walk-in class of service enables user to make any outgoing calls as per user's class of service or access executive features from any extension, which is not entitled for the same. To open the lock temporarily from own extension also, this can be used. To open the lock, Lift hand set and listen dial tone,

Dial **#** **2** **Ext** **UUUU**

Where Ext is your extension number and UUUU is User Personnel Password, you again get dial tone once dialing this, incase you get engage tone either password is wrong or password is not changed from default one. The extension will get locked as soon as that extension remains on-hook continuously for 7 seconds, while remaining off-hook user can make number of calls and can also access executive features, if user is entitled for the same.

Note: Personnel Password must be changed from default to use this feature.

## DYNAMIC LOCK

Extension can be programmed to bar calls from that extension, to prevent misuse, while actual entitled person is not present. Executive features can not be used when extension is locked. To lock and unlock extension, Lift hand set & listen dial tone and

Dial  and hang up.

Where PPPP is personnel password and C is class of service, for C=0 all calls are barred and password entry is not required, for C=1 only outgoing calls except STD/ISD/95 can be dialed, when C=2 the lock is cancelled and class of service programmed for that extension is effective.

To avoid the misuse in absence of the actual user, user can normally lock the extension for local calls only, and while making any STD call or executive feature access, one can open lock using walk-in class of service temporarily.

Note: Personnel Password must be changed from default to use this feature.

## CHANGE PERSONNEL PASSWORD

The Personnel Password is the password which can be used by extension user to use various facility of your PBX, such as, Dynamic Lock, Call Follow-me, Walk-in Class of Service and some of the Executive Extension Features. To make any external Call after system is installed the Personnel Password must be changed from Default (i.e. 5678). To change Personnel Password, Lift hand set and listen dial tone and




Dial  and hang up.

Where PPPP is old password (when system is installed, it is 5678) and QQQQ is your new password. In case you forget your password call your PBX serviceman, he can only reset the same and you can re-program. Always keep practice to change the password to curtail the misuse.

## PAGING

This feature is optional and available with Voice Guidance Card only (For 3x8 System with dual Voice Guidance card this is not available). With this feature the extension user can broadcast his message through his handset. If

music is enabled on PA system, the music will be disabled temporarily and once announcement is over, it will restart. This can be done as follows, after lifting hand set and getting system tone,

Dial    and announce the message.

## FLASH ON TRUNK LINE

Flash on trunk line is required sometime to get call waiting facility on trunk line or if trunk line is cascaded extension of another PBX. Here the \* key which is also used for Redial is to be used as user will never redial same number while conversing with that party on CO line. This feature can be used as follows; while talking on Trunk line Hook Flash the extension, on getting feature tone with dial tone,

Dial 

Flash on trunk line will be inserted. If flash was desired for call waiting dial 1 or 2, on getting trunk special dial tone to disconnect current call and get another or to put on hold current call and get another respectively. To adjust the flash time of the trunk consult your serviceman, if trunk flash time is not suitable for the feature.

## REMOTE PROGRAMMING ENABLE (# 25)

The serviceman can configure from your System remotely when minor modifications are required and can be done from extension, which are programming enabled (Refer Programming Manual for the same). This can be done as follows; while talking to serviceman Hook Flash,

 and Dial   

After getting the system tone, the serviceman can reconfigure your system from any other place. Remember never allow anybody else to configure your system.

Note: The serviceman requires the system password, before doing any programming and the serviceman cannot make any DOSA call or access any executive features while programming remotely.

## AUTO REDIAL (#20)

This feature is available to only Executive users and with voice Guidance Card attached to the System. Executive extension user activate for continuously engaged external number and System will repeatedly dial the last external number for 30 times with 15 seconds interval between next try on busy. For this follow the procedure given below.

Disconnect previous call, lift hand set and hear dial tone,

Dial  and hang up.

To Cancel this feature,

Dial  and hang up.

The user will get ring once ring back tone for one cadence is received by the system and user will also get CLI (If enabled for Extension) of the dialed number to recognize Auto Redial is matured.

#### ATTENDANT BELL ACCESS

This feature is optional and available with Voice Guidance Card and for up to three extensions only. This feature is used to call attendant or peon for any work by executive and works in lieu of conventional Electric Door-Bell. To access this feature, Lift Handset, on getting Dial tone,

Dial  and hang up.

The Doorbell unit have 3-Lamps, 3-switches of respective lamps and a Buzzer. As the code is dialed respective Lamp of the extension will glow and Buzzer will Beep for five seconds, if the lamp is already glowing, only buzzer will beep. Once the extension user is attended, attendant or peon can reset lamp by pressing switch of respective lamp.

#### DOOR PHONE OR OPERATOR PHONE ACCESS

This feature is optional and available with Security Card attached to it, only. The attached device is sort of Hands-free Speaker Phone which can only be activated by any of the extension, after Lifting the handset and getting dial tone

Dial **# 2 7** and talk to the person at door phone.

The conversation is bi-directional, and the person at the unit should maximum 3 feet away from the unit.

#### RECORDING ACCESS OWN CALL (# 29)

This feature is optional and available with Security Card attached to it. Your system can record any conversation with Trunk on Tape-recorder, used for daily use, with MIC Jack attachment facility. To record the conversation with Trunk, Flash while talking to Trunk, on getting dial tone

**F** and Dial **# 2 9**

You will get connected back to Trunk if that is activated or will get engage tone. For this one must connect a Record jack of PBX to MIC Jack of Recorder, recorder should be in recording mode and power for recorder is to be taken from PBX Plug i.e. 230V AC.

While Recording Microphone access and Door phone access is not allowed. Personnel Password must be changed from default to use this feature.

#### RECORDING ACCESS FOR OTHER'S CALL (# 29 EX)

This feature is optional and available with Security Card attached to it. Your system can record any conversation with Trunk by any Extension, on Tape-recorder, used for daily use, with MIC Jack attachment facility. To record the conversation of any Extension which is currently conversing with Trunk, lift handset, on getting dial tone,

Dial **# 2 9 Ext** and hang up.

Where EXT is extension number to whose conversation is to be recorded, you will get dial tone, if recording is activated or will get engage tone. For this, one must connect a Record jack of PBX to MIC Jack of Recorder, recorder should be in recording mode and power for recorder is to be taken from PBX i.e. 230V AC.

Note: This is for single call only. For all external calls of a particular extension recording see Recording Monitor Feature. While recording Microphone access and Door phone access is not allowed. Personnel Password must be changed from default to use this feature.

## RECORDING MONITOR FOR EXTENSION

This feature is optional and available with Security Card attached to it. Your system can record any conversation with Trunk by a particular Extension, on Tape-recorder, used for daily use, with MIC Jack attachment facility. To record the conversation of particular Extension, which will converse with any Trunk, lift handset, on getting dial tone,

Dial  and hang up.

Where EXT is extension number to whose conversation is to be recorded, you will get dial tone, if recording is activated or will get engage tone. For this, one must connect a Record jack of PBX to MIC Jack of Recorder, recorder should be in recording mode and power for recorder is to be taken from PBX i.e. 230V AC.

To cancel this monitoring,

Dial  and hang up.

Note: This is for all external calls by that extension. One can use Recording own and Recording other also even if this is programmed but only one recording will be available at a time. While recording Microphone access and Door phone access is not allowed. Personnel Password must be changed from default to use this feature.

## MIC ACCESS

This feature is optional and available with Security Card attached to it, only. Your system has facility of monitoring all audio conversation in premise by placing up to seven Microphones at the places where monitoring is required. To access the feature the password must be changed from default (5678) to other. To listen the conversation, Lift Handset, on getting dial tone,

Dial 

where M is Microphone number of the place, which is to be monitored.

When Dynamic lock is used the microphone access is disabled. Microphones can be accessed by executive users from any extensions by Walk in Class of service.

Personnel Password must be changed from default to use this feature.

## ELECTRIC DEVICE ACCESS

This feature is optional and available with Security Card attached to it, only. There are two Devices you can control from PBX, one is in-built on feature card from which device can draw current up to 2 Amp @ 230V AC, which can be enabled or disabled as follows,

Dial  and hang up.

Where C=0/1 for Off and On respectively.

When the Electric Device is set as Door Opener no need to dial C. The Door lock is open for pre-determined programmed time.

The other device is optional, which comes along with ELCB by-pass switch and is able control the electric device up to 30 Amps e.g. Air conditioner, the operation is similar as of first one and can be accessed as follows,

Dial  and hang up.

where C=0/1 for Off and On respectively.

Note: Personnel Password must be changed from default to use this feature.

## PANIC SIREN ON

This feature is optional and available with Security Card attached to it, only. To put on the panic Siren, which will enable siren, of the security system, on getting dial tone after lifting handset.

Dial and hang up.

Remember once siren is on, it can put off only by using security system disable feature. The panic siren will get on irrespective of siren enabled for break or not as done by #50 coding.

**Note:** This Feature is not available in Eco-Model.

## SECURITY SYSTEM ACTIVATION (#5 P)

This feature is optional and available with Security Card attached to it, only. Your system is equipped with Security System feature with Auto-dialer for up to six zones, with each zone can be individually activated or inactivated along with siren activation control. To activate the security break detect of individual zone, lift handset and on getting dial tone,

Dial

Where Z is zone number for which security is to be enabled.

If all zone is to be activated simultaneously then,

Dial

For siren activation on security break

Dial

Always remember that once security is activated the monitoring will start within two minutes after activation, so premise has to be vacated within two minutes after activation. The Security System Deactivation can be done from any extension by executive user with personnel password only.

Note: Personnel Password must be changed from default to use this feature.  
Security System De-Activation

This feature is optional and available with Security Card attached to it, only. Your system is equipped with Security System feature with Auto-dialer for up to six zones, with each zone can be individually activated or inactivated along with siren activation control. To activate the security break detect of individual zone, see Security System Activation. To disable the security system

Dial **#** **5** **9** **Ext** **UUUU** and hang up.

Where Ext. is your extension number and UUUU is User Personnel Password.

The security can also be inactivated by using system password as follows, Lift handset, on getting dial tone,

Dial **#** **5** **9** **0** **PPPP** and hang up.

Where PPPP is system password.

Note: Personnel Password must be changed from default to use this feature.